



April 15, 2016

The Secretary
National Stock Exchange of India Limited
Capital Market – Listing
Exchange Plaza, 5<sup>th</sup> Floor
Plot No. C/1, G Block
Bandra-Kurla Complex, Bandra (E)
Mumbai 400 051

Dear Sir,

Sub: Corporate Governance Report for the quarter ended 31st March 2016

Pursuant to Regulation 27(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and SEBI circular no.CIR/CFD/CMD/5/2015 dated 24<sup>th</sup> September 2015, we enclose the quarterly Compliance Report on Corporate Governance for the quarter ended 31<sup>st</sup> March 2016.

Kindly take the above on record.

Thanking you,

Yours faithfully, For Cholamandalam Investment and Finance Company Limited

P Sujatha

Company Secretary

Encl.: As above

Cholamandalam Investment and Finance Company Ltd.

Dare House, 2, N.S.C. Bose Road, Parrys, Chennai 600001, India.

Tel: 91.44.30007172 / Fax: 91.44.25346464

Website: www.cholamandalam.com CIN – L65993TN1978PLC007576



## Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity: Cholamandalam Investment and Finance Company Limited

2. Quarter ending : 31-MAR-2016

#### I. Composition of Board of Directors

Title	Name of the Director	Category (Chairperson/	Date of Appointment in the	Tenure* ^	No of Directorship in listed	Number of	No of post of
(Mr. / Ms)		Executive/	current term /cessation		entities including this listed	memberships in	Chairperson in Audit/
		Non-Executive /independent/			entity (Refer Regulation 25(1)	Audit/ Stakeholder	Stakeholder Committee
		Nominee) &			of Listing Regulations)	Committee(s)	held in listed entities
						including this listed	including this listed
						entity	entity (Refer Regulation
						(Refer Regulation	26(1) of Listing
Mr.	M B N RAO	CHAIRMAN -	31-Jul-2014 <sup>@</sup>	4	4	5	1
		NON-EXECUTIVE -					
		INDEPENDENT DIRECTOR					
Mr.	N SRINIVASAN	VICE CHAIRMAN -	31-Jul-2015**	Not applicable	2	4	1
		NON-EXECUTIVE DIRECTOR					
Mr.	V SRINIVASA RANGAN	NON-EXECUTIVE -	31-Jul-2014 <sup>#</sup>	5	3	7	Nil
		INDEPENDENT DIRECTOR					
Mr.	NALIN MANSUKHLAL	NON-EXECUTIVE -	31-July-2014 <sup>\$\$</sup>	3	5	5	4
	SHAH	INDEPENDENT DIRECTOR	,				
Ms.	BHARATI RAO	NON-EXECUTIVE -	31-July-2015 <sup>@@</sup>	4	5	9	Nil
		INDEPENDENT DIRECTOR	•				
Mr.	M M MURUGAPPAN	NON-EXECUTIVE DIRECTOR	27-Jan-15	Not applicable	7	5	4
Mr.	VELLAYAN SUBBIAH	EXECUTIVE -	19-Aug-2015 <sup>##</sup>	Not applicable	2	3	Nil
		MANAGING DIRECTOR					

\$PAN number of any director would not be displayed on the website of Stock Exchange

&Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

© Committee memberships excludes

<sup>\*</sup> to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

<sup>^</sup> only tenor after 1st April 2014 considered for this purpose

<sup>@ -</sup> Mr. MBN Rao was appointed as an additional director on 28-Jul-2010

<sup>\*\*-</sup> Mr. N Srinivasan was appointed as an additional director on 29-Dec-2006

<sup># -</sup> Mr. V Srinivasa Rangan was appointed as an additional direcctor on 28-Jul-2011

<sup>\$\$-</sup> Mr. Nalin Mansukhlal Shah was appointed as an additional director on 31-Jul-2013

<sup>@@ -</sup> Ms. Bharati Rao was appointed as an additional director on 31-Jul-2014

<sup>## -</sup> Mr. Vellayan Subbiah was appointed as Managing Director on 19-08-2010

#### II. Composition of Committees

Name of Committee	Name of Committee members	Category (Chairperson/ Executive/ Non-Executive/ independent/ Nominee) \$
1. Audit Committee	1. NALIN MANSUKHLAL SHAH	1. NON-EXECUTIVE - INDEPENDENT DIRECTOR
	2. MBN RAO	2. CHAIRMAN - NON-EXECUTIVE - INDEPENDENT DIRECTOR
	3. N SRINIVASAN	
	4. V SRINIVASA RANGAN	3. VICE CHAIRMAN - NON-EXECUTIVE DIRECTOR
		4. NON-EXECUTIVE - INDEPENDENT DIRECTOR
	5. BHARATI RAO	5. NON-EXECUTIVE - INDEPENDENT DIRECTOR
2. Nomination & Remuneration Committee	1. V SRINIVASA RANGAN	1. NON-EXECUTIVE - INDEPENDENT DIRECTOR
	2. M M MURUGAPPAN	2. NON-EXECUTIVE DIRECTOR
	3. BHARATI RAO	3. NON-EXECUTIVE - INDEPENDENT DIRECTOR
3. Risk Management Committee(if applicable)	1. V SRINIVASA RANGAN	1. NON-EXECUTIVE - INDEPENDENT DIRECTOR
	2. MBN RAO	2. CHAIRMAN - NON-EXECUTIVE - INDEPENDENT DIRECTOR
	3. NALIN MANSUKHLAL SHAH	3. NON-EXECUTIVE - INDEPENDENT DIRECTOR
	4. VELLAYAN SUBBIAH	4. EXECUTIVE - MANAGING DIRECTOR
4. Stakeholders Relationship Committee	1. N SRINIVASAN	1. VICE CHAIRMAN - NON-EXECUTIVE DIRECTOR
	2. VELLAYAN SUBBIAH	2. EXECUTIVE - MANAGING DIRECTOR
5. Corporate Social Responsibility Committee	1. M M MURUGAPPAN	1. NON-EXECUTIVE DIRECTOR
	2. VELLAYAN SUBBIAH	2. EXECUTIVE - MANAGING DIRECTOR
	3. BHARATI RAO	3. NON-EXECUTIVE - INDEPENDENT DIRECTOR
6. Business Committee	1. M B N RAO	1. CHAIRMAN - NON-EXECUTIVE - INDEPENDENT DIRECTOR
	2. N SRINIVASAN	2. VICE CHAIRMAN - NON-EXECUTIVE DIRECTOR
	3. M M MURUGAPPAN	3. NON-EXECUTIVE DIRECTOR

&Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

#### III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)
23-10-2015	29-01-2016	37
23-12-2015	23-03-2016	54

#### IV. Meeting of Committees

#### 1. Audit Committee:

Date(s) of meeting of the committee in the relevant	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the	Maximum gap between any two consecutive meetings in number of days *
avarter		previous auarter	, ,
29-01-2016	All 5 members attended	23-10-2015	37
	the meeting		
23-03-2016	4 out of 5 members were	23-12-2015	54
	present		

#### 2. Nomination & Remuneration Committee:

Date(s) of meeting of the committee in the relevant auarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the	Maximum gap between any two consecutive meetings in number of days *
Nil	Not applicable	Nil	Not applicable



## 3. Risk Management Committee:

Date(s) of meeting of the committee in the relevant	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the	,
avarter	Quorum met (details)	previous auarter	meetings in number of days *
23-03-2016	3 out of 4 members were		91
	present		31
		23-12-2015	

## 4. Stakeholders Relationship Committee:

Date(s) of meeting of the	Whether requirement of	Date(s) of meeting of the	Maximum gap between any two consecutive
committee in the relevant	Quorum met (details)	committee in the	meetings in number of days *
auarter		previous auarter	
- Nil	Not applicable	23-10-2015	Not applicable

#### 5. Corporate Social Responsibility Committee:

Date(s) of meeting of the	Whether requirement of	Date(s) of meeting of the	Maximum gap between any two consecutive
committee in the relevant	Quorum met (details)	committee in the	meetings in number of days *
auarter		previous auarter	
Nil	Not applicable	23-12-2015	Not applicable

#### 6. Business Committee:

Date(s) of meeting of the	Whether requirement of	Date(s) of meeting of the	Maximum gap between any two consecutive
committee in the relevant	Quorum met (details)	committee in the	meetings in number of days *
auarter		previous auarter	
23-03-2016	3 out of 4 members were	23-12-2015	91
	present		

<sup>\*</sup> This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

#### V. Related Party Transactions

Subject	Compliance status
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

#### Note

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.



#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee
  - b. Nomination and Remuneration Committee
  - c. Stakeholders Relationship Committee
  - d. Risk Management Committee (applicable to the top 100 listed entities)

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- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 4. The meetings of the Board of Directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:

This report for the quarter ended 31-Dec-2015 was placed before the Board at its meeting held on 29-Jan-2016. The Board did not have any comments/observations / advice on the report.

P Sujatha

Note:

Compliance Officer

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Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.

# Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

1. Name of Listed Entity: Cholamandalam Investment and Finance Company Limited

2. Year ending : 31-MAR-2016

I. Disclosure on website in terms of Listing Regulations	
Item	Compliance status (Yes/No/NA)
Details of business	Yes
Terms and conditions of appointment of independent directors	Yes
Composition of various committees of board of directors	Yes
Code of conduct of board of directors and senior management personnel	Yes
Details of establishment of vigil mechanism/ Whistle Blower policy	Yes
Criteria of making payments to non-executive directors	Yes
Policy on dealing with related party transactions	Yes
Policy for determining 'material' subsidiaries	Yes
Details of familiarization programmes imparted to independent directors	Yes
Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	Yes
Email address for grievance redressal and other relevant details	Yes
Financial results	Yes
Shareholding pattern	Yes
Details of agreements entered into with the media companies and/or their associates	NA
New name and the old name of the listed entity	NA

## II. Annual Affirmations

Particulars	Regulation Number	Compliance status (Yes/No/NA)refer note below
Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'	16(1)(b) & 25(6)	Yes
Board composition	17(1)	Yes
Meeting of Board of directors	17(2)	Yes
Review of Compliance Reports	17(3)	Yes
Plans for orderly succession for appointments	17(4)	Yes
Code of Conduct	17(5)	Yes
Fees/compensation	17(6)	Yes
Minimum Information	17(7)	Yes
Compliance Certificate	17(8)	Yes
Risk Assessment & Management	17(9)	Yes
Performance Evaluation of Independent Directors	17(10)	Yes
Composition of Audit Committee	18(1)	Yes
Meeting of Audit Committee	18(2)	Yes
Composition of nomination & remuneration committee	19(1) & (2)	Yes
Composition of Stakeholder Relationship Committee	20(1) & (2)	Yes
Composition and role of risk management committee	21(1),(2),(3),(4)	Yes
Vigil Mechanism	22	Yes
Policy for related party Transaction	23(1),(5),(6),(7) & (8)	Yes
Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	Yes
Approval for material related party transactions	23(4)	NA



Composition of Board of Directors of unlisted material Subsidiary	24(1)	NA
Other Corporate Governance requirements with respect to subsidiary of	24(2),(3),(4),(5) & (6)	Yes
listed entity		
Maximum Directorship & Tenure	25(1) & (2)	Yes
Meeting of independent directors	25(3) & (4)	Yes
Familiarization of independent directors	25(7)	Yes
Memberships in Committees	26(1)	Yes
Affirmation with compliance to code of conduct from members of Board	26(3)	Yes
of Directors and Senior management personnel		
Disclosure of Shareholding by Non-Executive Directors	26(4)	Yes
Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes
<u> </u>		

#### Note

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.
- 3. If the Listed Entity would like to provide any other information the same may be indicated here.

#### III. Affirmations:

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied.

P Sujatha Compliance Officer